



**Abstract/Poster  
Submission Invitation  
Georgia Gastroenterologic and Endoscopic Society  
2024 Annual Meeting**

The Board of Directors of the Georgia Gastroenterologic and Endoscopic Society announce a CALL FOR ABSTRACTS/POSTERS to be presented at the 2024 Annual Meeting of the GGES on September 14-15, 2024 at The Lodge at Callaway Gardens, Pine Mountain, Georgia.

This invitation is open to Students, Residents, Fellows, Gastroenterology mid-level providers and Gastroenterologists in Georgia whose research or clinical project is based upon a Gastroenterology or Hepatology area of study.

The deadline for abstract submission is Friday, August 16, 2024. Submissions must be emailed to the GGES, attention Stacie Johnson at [sjohnson@medicalbureau.net](mailto:sjohnson@medicalbureau.net). Entries must be received by 11:59pm on Friday, August 16, 2024. **NO EXCEPTIONS**. You must also include the submission form located at the end of this document.

Submissions that are selected for presentation will be notified on or around Wednesday, August 28, 2024. In the event that a selected abstract is unable to attend, an alternate selection will be made.

If your submission is selected for presentation, you will be required to register for the conference by completing a registration form. Your conference fee will be waived but you will be responsible for your accommodations and travel to and from the conference.

## **Instructions**

### **Instructions for Authors on Setting up Abstract**

1. Type the abstract in 10 point Times New Roman. The title, authors, and affiliation must be included on the MSword file that is submitted as well as included in the submission form. Simple graphs and tables may be included if they fit within the template. The size of the template is 6.5 inches wide x 5.28 inches high (portrait mode). The page margins are top, right, and left 0.25 inches and bottom 0.29 inches. *Total words: about 403. Total characters with spaces: about 2,837.*
2. **Title:** The title should be brief, clearly indicating the nature of the study. Type is in bold and all CAPS.
3. **Authors:** State all authors' initials and last names only. Italicize the presenting author's name.

4. **Affiliation:** List institutional affiliations, city, and state, separated by a semicolon (;). The following symbols \*, †, and ‡ may be used to denote more than one affiliation.

**See the following example:**

*The annual meeting will be held in Atlanta, Georgia S. Rao, A. Erdogan, S. Srinivasan,  
\*Medical College of Georgia, Augusta, Georgia; \*Emory University School of Medicine,  
Atlanta, Georgia*

### **Instructions for Setting Up Posters**

The poster board area is approximately **4 feet high by 8 feet wide**

### **Poster Content**

A poster is a visual presentation of your research or clinical project. Use schematic diagrams, graphs, tables and other strategies to direct the visual attention of the viewer, rather than explaining it using text as you would in a journal article.

A poster addresses one central question. State the question or hypothesis clearly in the poster and use your presentation to provide a clear and explicit take-home message. Posters usually have a similar structure to a research paper or journal article: an **abstract, introduction** (i.e., brief rationale or review of relevant research), **method** section, **results** section, and a **conclusion** or summary. If your poster is more clinically-oriented, you may elect to use a different format, but breaking things down into clear sections with headings will help your colleagues understand your poster easily and quickly.

In the busy and crowded environment of a poster session, most people do not have the ability to read and process long sections of text. Therefore, keep text to the bare essentials and stick to the most important ideas. You can convey details via discussion when you are standing by your poster.

### **Format**

- Use bullet points to simplify sections like the introduction and conclusions.
- Use large type, such as 36-point type for section headings, and 24-point type for text. Never use type smaller than 18 point for any reason.
- Make effective use of underlines and **boldface**.
- Use graphs and figures whenever possible.
- Make your poster visually pleasing and attractive.

## SUBMISSION FORM

**Presenter's Name:**

---

**Email:**

---

**Title of Abstract:**

---

**Authors:**

---

**Presenter's School Affiliation:**

---

**Program Chair:**

---

**Program Chair's Email:**

---

**This form MUST accompany your email submission. Please note, if you are selected to present at the GGES Annual Meeting, you will be notified on or before Wednesday, August 28, 2024. Your acceptance will be required by Tuesday, September 3, 2024 or you will forfeit your invitation and an alternate abstract will be selected.**

**If you have any questions regarding this Call for Abstracts, please contact Stacie Johnson at 706-738-3119 or [sjohnson@medicalbureau.net](mailto:sjohnson@medicalbureau.net)**